



2008 PROJECT APPLICATION
Open 1/4/2008 – closes 2/8/2008

**COMMUNITY INVESTMENTS:
 HEALTHY AND THRIVING COMMUNITIES**

Purpose: The Community Investments initiative provides financial support to non-profit or tribal organizations committed to working collaboratively with other organizations serving Alaska Native communities in one or more of the following areas:

- Preparing pre-school age children for school success
- Increasing high school graduation rates
- Providing Elder and youth connections for cultural learning
- Providing opportunities for developing of youth leadership skills

Applicant Information

- Limit the application packet to 7 pages, including the budget.
- Incomplete applications will not be scored or considered for funding.
- If you would like verification that your application was received by the deadline, include the submitters email address under the “contact’s email address” below.

Project Title: _____

Legal name of organization: _____

Address of organization _____

City _____ State _____ Zip Code _____

Fax number _____ Web-site address _____

Date of incorporation _____ Federal Tax ID # _____

Organizational status: IRS 501(c)(3) Other (explain) _____

Mission of organization _____

Name of Executive Director _____ Title _____

Executive Director’s telephone number _____ Executive Director’s email address _____

Contact for this application _____ Contact’s title _____

Contact's telephone number _____ Contact's email address _____

Total project budget _____ Amount requested _____
\$ _____ \$ _____

Specific purpose(s) for which funds are requested:
 Family/Community Engagement for Pre-school Children
 Family/Community Engagement for Increasing High School Graduation Rates
 Family/Community Engagement in Elders and Youth Connections
 Youth Leadership Development

Signature of authorized official (Board Chair or Executive Director) _____ Date _____

Typed Name _____ Title _____

Financial Summary	Last audited fiscal year actuals _____ (year)	Current Fiscal Year (budget)
Operating Revenue	\$ _____	\$ _____
Operating Expenses	\$ _____	\$ _____
Approved Indirect Rate	_____	_____

Checklist for Application:
 501 (c) (3) or tribal organization documentation attached
 Community partnerships in place for this project Yes No
 All sections completed
 Budget Attached
Start date for this project: _____ End date for this project: _____

Section A: Community Partnerships and Long-Term Benefits to Community
First Alaskans Institute's desired outcomes are long lasting positive changes in communities that draw on the determination, skills, talents, abilities, and motivation that already exist within the community.

1. Narrative description of your project, what are you going to do, how it will be achieved (outcomes), measured, and reported.

2. Identify 2-3 (partners) in your community who will be involved, what specifically will the partners complete within your project work plan to achieve the desired outcomes/goals? (i.e. roles and responsibilities of partners to carry out the work plan commitments)

3. What are the community's strengths and resources that will be used for this project's success?

4. How will the project be continued when the funds are spent?

Section B. Participants

1. Who is your target audience?

2. How many individuals will benefit from this project?

3. Why will participants want to be involved?

4. What services/activities will the participants receive or be involved in?

Section C. Reporting and Measuring Outcomes

Measuring the impacts of your project is a critical part of this initiative. It provides information on best practices, how you will measure the long-term impacts to the community, and how communities develop strong local partnerships to continue the activities when these funds are expended.

1. Describe the outcomes you want to achieve for lasting changes in your community.

2. How will the activities of your project result in reaching these outcomes?

3. How will you determine the participants and community were positively impacted by this project?

4. How will you gather this information?

Section D. Key Personnel Qualifications

1. What skills, knowledge, ability, or qualifications will be required of the people who implement this project to make it successful and reach the stated outcomes?

2. Describe a similar project your organization/community has been involved in, what the desired results/outcomes were, and whether they were achieved. If they were not achieved what would have made them successful?

Section E. Financial Projections

Develop the budget based on the activities that will be supported with these funds, who is involved and when monies will be expended to achieve the desired outcomes. Focus on what is being accomplished by the participants rather than monies simply being spent on a schedule. Funds will be distributed quarterly as long as there is demonstrated progress to the intended outcomes.

Please note: this award is intended to fund activities that can be sustained when these funds are expended. It is not intended to fund positions within an organization, travel, or other similar expenses that the community will not be able to sustain.

Budget Category	3/08-5/08	6/08-8/08	9/08-12/08	Total
Planning meetings/gatherings for community leaders				
Activities for participants				
Materials, supplies for participants				
Elder honorarium, Student rewards				
In-kind contributions from the community				

Section F. Budget Narrative: Explain what the above budgeted amounts will be used for in each category.

Planning meetings/gatherings – describe what the funds will be used for.

Activities for participants – explain what activities the funds will be used for to benefit participants.

Materials, supplies for participants – describe the items that will be purchased to benefit the project.

Elder honorarium, student rewards – explain what amounts will be paid and for what purpose.

Other – explain in detail any items that do not fit in the above categories.

In-kind contributions – describe what the community will contribute to support the project.

Submitted by: Employee Name, Printed	Date	Employee Signature	Supervisor Signature

Mail completed application to:

First Alaskans Institute
Community Investments
606 E Street, Suite 200
Anchorage, AK 99501

Or fax: 907-677-1780

Or email scanned signed documents and attachments to:

info@firstalaskans.org